

ADVANCED STANDING PROGRAM GRADUATE COURSE REGISTRATION



Advanced Standing Students beginning the graduate portion of the Advanced Standing program, you're able to register for your graduate course(s) in Workday



You will register for your graduate courses at your registration appointment time listed in Workday

IMPORTANT REGISTRATION INFORMATION

Please read the all the information below carefully to ensure a successful registration. Failure to abide by these rules will result in being dropped from incorrect course registrations.

Advanced Standing Students starting their MSF/MSFA, MBA or MSBA:

Winter & Spring 2024 Registration: Monday, November 6th & Tuesday, November 7th

- Your graduate record has been entered into Workday. If your graduate record hasn't been added, please contact our office by email at registrar@bentley.edu.
- Your graduate waivers and courses that you completed have also been articulated into your graduate record in Workday. If you're currently taking graduate courses this semester, it will be articulated at the end of the Fall semester.
- You should only register for graduate courses towards your graduate degree if your expected completion date for your undergraduate degree is **Fall 2023**.
 - If you're not on track to graduate in the Fall 2023 semester, notify our office immediately at registrar@bentley.edu and copy your undergraduate academic advisor.
- Your full graduate degree audit will not be available to view in Degree Work until early January. To know your degree program requirements and what courses to take, please visit the Graduate Academic Programs site [here](#) to view your intended program of study.

Registration FAQ's for Advanced Standing Program Students transitioning into their MSF/MSFA, MBA or MSBA degrees

- You can register for 1 winter intensive course (given that it falls within your degree requirements).
- You **can't** register for courses you've already taken the UG course equivalences for.
 - Please review the course equivalences list on the Registrar site [here](#).
- You **can't** register for GR 500 level foundation courses, BID, HF, or AL online course sections.
- Additional information regarding registration can be found on the [Registration Hub](#)



If you have advising questions or concerns, please contact GA_Gradvising@bentley.edu
You can also attend **Peer Advising Drop-In Hours**. No appointment needed. Simply drop in person (Jennison 336), on zoom, or by phone (781.891.2348) from 11-4pm on Tuesdays, Wednesdays & Thursdays